How Do I Request a Journal or Magazine Article from Another Library?

Use Article First in WorldCat
ArticleFirst is part of WorldCat and can be used to locate journal and magazine articles in libraries worldwide. While ArticleFirst does not contain the complete text of any article, it can be used to locate and request an article not available in the Edmonds CC Library. (You can limit your search to materials in Washington State with WayFinder.)

Logging into Article First:

1. Go to the EdCC Library Website http://www.edcc.edu/library/.
2. Under the Library Resources section, click on the link for Books, eBooks, Articles, and Films.
3. Click on the Search Other Libraries link on the menu to the left.
4. Click on the World Cat/OCLC link to use the WorldCat catalog.
5. If you are off-campus, type in your User ID and Password.
6. Example: User ID: [your Student ID Number] Password: [your full last name].

In the center of the search page, you will see “Search in Database.” Click on the arrow beside WorldCat and select ArticleFirst.
Once you are at the ArticleFirst search screen, type in the information you know about the journal or magazine article you need (e.g. author, article title, etc.). Then, click “Search.”

If the journal or magazine article is listed in ArticleFirst, a “detailed record” will appear on the screen. To make sure the article is available for InterLibrary Loan, a button with the letters “ILL” must be found above and is located between the “Libraries” and “Email buttons.”

**NOTE:** If the Edmonds CC Library has this journal or magazine, the screen will indicate that we own it. At that point, you can check the Edmonds CC’s Library Catalog to locate the magazine or journal you need.
When you click the “ILL” button, a request form will appear. Complete the form, including your name and contact information, and click “Submit.”

![ILL Request Form](image)

Usually, your article will arrive in 7-10 days; however, the actual time is unpredictable. You will be notified when the article is available for you to pick up at the Circulation Desk in the Library. There is no charge for this service, and the article is yours to keep.

If you cannot locate the article you need in ArticleFirst, please contact a Reference Librarian either in person, or by telephone or email (425-640-1472 or refdesk@edcc.edu). We will still attempt to obtain the article for you through other resources.